



**CALL FOR LOCAL COMMITTEE REORGANIZATION**  
**Manassas and Manassas Park Cities Democratic Committee**  
**Wednesday, January 17, 2024, 7:15 PM**  
**The Social Soiree, 8270 Shoppers Square, Manassas, VA 20111**

Pursuant to the authority provided by the Virginia Democratic Party Plan, the Manassas and Manassas Park Cities Democratic Committee (MMPCDC) hereby calls an assembled caucus beginning at 7:15 pm on January 17, 2024 at The Social Soiree, 8270 Shoppers Square, Manassas, VA 20111. The purpose of the caucus will be to elect the members and then the officers of the Manassas and Manassas Park Cities Democratic Committee for the 2024-2025 biennium.

**I. Candidate Filing:**

Each person seeking election as a member of the Manassas and Manassas Park Cities Democratic Committee shall file a membership application form with a Committee Co-Chair by 11:59 PM on Sunday, January 14, 2024. Persons seeking election as an officer (chair or co-chair, vice chair, secretary, or treasurer) should notify a Committee Co-Chair prior to the caucus.

Membership application forms may be downloaded at the committee's website, [www.manassascitydemocrats.org](http://www.manassascitydemocrats.org) or [www.manassasparkdemocrats.org](http://www.manassasparkdemocrats.org).

**To join the local Democratic Committee, local Democrats must file in advance with the MMPCDC by 11:59 pm on Sunday, January 14, 2024.** Prospective members must also pay their first-year membership dues of \$30 by that deadline, unless their dues payment is waived for financial hardship. Those unable to attend the meeting in person or via Zoom may still stand for election as a member or an officer of the MMPCDC if they file for election in advance and submit their dues payment by January 14<sup>th</sup>. The \$30 membership dues may be paid in cash, by personal check, or by credit card at [our secure ActBlue webpage](#).

Individuals who cannot afford the filing fee may obtain a confidential waiver by contacting a Co-Chair at [mmpcdc@gmail.org](mailto:mmpcdc@gmail.org).

**II. Notice:**

The Manassas and Manassas Park Cities Democratic Committee shall provide notice of this reorganization by placement of a general notice of the meeting, specifying the caucus date, time, and location, along with this Call, on the Democratic Party of Virginia and MMPCDC websites; by email notification to the 2024-2025 members of the Manassas and Manassas Park Cities Democratic Committee; through a press release provided to all relevant print and online publications of general circulation in Manassas and Manassas Park; and through other reasonable means that will disseminate information about the caucus to registered voters in Manassas and Manassas Park Cities. In addition,



reasonable actions shall be taken to promote participation in the caucus in accordance with the Affirmative Action provisions of the Virginia Democratic Party Plan.

### **III. Participation:**

Every Democrat who is a registered voter in the Cities of Manassas or Manassas Park is urged to attend and participate. Each participant, whether seeking election as a member or to simply vote in the caucus, must sign a written declaration the he or she:

- Is a Democrat and not a member of any other political party;
- Does not intend to support any candidate who is opposed to a Democratic nominee in any general or special election during the 2024-2025 biennium;
- Is registered to vote in the Cities of Manassas or Manassas Park.

#### **Affirmative Action:**

It shall be the duty and goal of all members of the MMPCDC to seek out and encourage the broadest possible participation within the committee, and in its membership, of all duly qualified citizens without regard to race, sex, age, religion, national origin, sexual orientation, gender identity, ethnic identity, disability, or economic status.

### **IV. Conduct of Caucus**

The doors to the caucus will open at 6:30 pm and will close at 7:15 pm, and no further persons will be permitted to enter. Those in line at 7:15 pm will be permitted to complete the check-in process and participate.

A Co-Chair of the MMPCDC, or his or her designee, shall be the Temporary Chair of the Caucus and shall appoint a Temporary Secretary and such other Officers of the Caucus as is deemed appropriate. The MMPCDC will prepare Temporary Rules for the Caucus. Participants will adopt permanent Rules for the Caucus.

**ADOPTED:** 12/11/23 by Cheryl Macias and Gretchen Almstead, Co-Chairs, Manassas and Manassas Park Cities Democratic Committee.

<p>Paid for by the Manassas and Manassas Park Cities Democratic Committee, <a href="http://www.manassascitydemocrats.org">www.manassascitydemocrats.org</a>. Not authorized by any candidate or candidates committee.</p>
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